Community of Science (COS) is the leading global resource for hard-to-find information critical to scientific research and other projects across all disciplines. We aggregate valuable information so you spend less precious time and money searching for the information you need, leaving more time and money for your projects.

Find funding with COS Funding Opportunities: search the world’s most comprehensive funding resource, with more than 23,000 records representing nearly 400,000 opportunities, worth over $33 billion.

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Construction Update
Second Floor classrooms are complete. 221 is usable except for the electronics. 323 is nearing completion. 325 is being finished.

Center on Interventions for Children and Families is being finished.

Thanks for all your patience! We’re almost there!

Funding Opportunities: Identify experts and collaborators with COS Expertise: search among 500,000 profiles of researchers from 1,600 institutions throughout the world. Discover who’s doing what -- current research activity, funding received, publications, patents, new positions and more.

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Inside this issue:
New Grant Awards....2
Special Mail Pickup Schedule...............2
A Sneak Peak........2
Announcements......3
Effort Reporting.....3
Welcome and Goodbyes.........3
Funding Opportunities.........4
Construction Updates........4

Volume 1, Issue 2 Friday, October 15 2004

Knox and Jones Reach Milestone
Nichelle McGee Knox works in the financial aid department and has been employed by Case and MSASS for ten years. Henriette Jones works in the Field Education department and has been with us for more than 25 years. I had a chance to talk to them both about their experiences here thus far.

Having worked in an institution for so long, both Knox and Jones have seen many changes occur. When asked what it is about Case that she likes the most, Jones said, “I have always liked my job from the time that I started here to now. I come to work everyday knowing that I am contributing to the school. Over 25 years, I have gained knowledge and empathy for people in need and working in an environment that focuses on social work as had a lot to do with it.” When asked the same question, Knox said, “I enjoy providing educational assistance to graduate students with diverse backgrounds. I have met some really kind and caring individuals.”

Both say that the Staff Advisory Council (SAC) has done immense amount of work in order to help staff receive fair and honest treatment. SAC is a council of elected staff who serve as an advisory group with both administration and staff to propose, comment and provide feedback.

Beneelect 2005
Mark your calendars, Benelect is coming up. Benelect is a flexible benefits program that offers both you and the university a number of advantages. With Benelect, the most important advantage is that it offers faculty and staff choices. You choose the type of coverage you want, the number of people covered or no coverage at all. Because of this choice, the university can control fringe benefit costs more effectively and can meet the different needs of faculty and staff members.

Benelect also helps faculty and staff members to save taxes. By paying for insurance premiums and putting money into spending accounts on a pre-tax basis, you pay less Social Security, federal and state income taxes. Using pre-tax dollars to pay for benefits will not affect coverage for pay-related benefits such as personal life insurance, LTD coverage, or retirement plan contributions. Those benefits will continue to be calculated from your gross pay.

Halloween originated from Celtic Ireland. One story said that on October 31, the disembodied spirits of all those who had died...
Special Mail Pick Up Schedule for Controller/Payroll

Pick Up Locations:
1) BRB Security Office
2) Glennan 312
3) Guilford House (outside room 106)
4) MSASS reception booth
5) SOM Mailroom
6) Yost (next to the courier mail box)

Please contact Debra Terrel at 368-4538 with any questions.

*It is suggested that all materials be dropped off in the mail locations by 8:30 am.

October 2004    Pickup time      picked up
18     9:00am *      Month-End
29     9:00am *      Salary Journals

November 2004
3     9:00am *      Semi-Monthly
4     9:00am *      Effort Distribution/ Time & Attendance Forms
3     9:00am *      Non-Salary Journals
15    9:00am *      Month-End
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December 2004
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Benelect

(continued from page 1)

Benefits Administration is responsible for administering and updating the benefits program. Employees are responsible for selecting and using their benefits prudentaly and in the most cost-effective manner.

Benelect 2005 open enrollment begins Monday, November 15, 2004. There will be two days for open enrollment on Tuesday November 16 and Wednesday November 17, 2004. For new hires, benefits begin when employment is started if the start date is on the first business day of the month; otherwise, benefits begin on the first day of the month following the month in which employment is started. Benefits for open enrollment begin January 1 of the New Year and remain in effect for the whole calendar year.

Benefits Administration is located in 224 Crawford Hall. For more information, go to http://www.case.edu/finadmin/humres/benefits.

Effort Reporting

Every individual who devotes effort to sponsored activities, whether paid or unpaid, is subject to effort reporting. As a recipient of significant sponsored funds, Case must assure federal and other sponsors that the assignment of effort and associated salary and fringe benefit costs to projects they sponsor is fair, consistent, and timely. The Effort Certification Form is the document that Case utilizes to confirm effort on externally sponsored projects. Signed Effort Certification Forms are considered legal documents in which an individual attests to the accuracy of the effort spent on sponsored projects. Material inaccuracies in Effort Certification Forms can result in the misallocation of costs to sponsored projects. An improper allocation of costs reported by internal, external or federal auditors may result in substantial restrictions in ongoing research activities and can affect Case and the individual researcher both financially and publicly.

Milestone

(continued from page 1)

Looking down the road, Knox sees herself either as the Registrar of a small graduate school or an Executive Assistant to a top-level executive. Jones would like to complete her degree and pursue a degree in a Mandel Non Profit program. She says, “I am now asking myself what is the compass reading of the journey in my life?”

New Grant Awards

Congratulations!

August 2004
Susan Eagan

September 2004
Claudia Coulton
Gerald Mahoney
Mark Singer

October 2004
Claudia Coulton

Goodbye to...:

Christine Alex
Jose Camerino
Susan Friemark
Robert Kirshner
Suzan Knell
Heather Maltonic
James Saporito
Bob Shafran
David Schrader
Jeremy Shapiro
Clara Simmons

Welcome New Employees!!!

Melissa Cermak
(Research Assistant III)
Patricia Heilbron
(Project Coordinator CH&S)
Chu-Sui Lin, Ph.D
(Visiting Professor)
Maria Sharron
(Department Assistant CH&S)

Announcements

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Oct 18 - 19: Fall Break
Nov 25 - 26: Thanksgiving

Payroll Cutoff dates:
October 2004
October 20 - Month-end cutoff
November 2004
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November 17 - Month-end cutoff
December 2004
December 7 - Mid-month cutoff

in the past year would come back in search of living bodies to possess for the next year. So on that night, villagers would dress up in ghoulish costumes and noisily paraded around the neighborhood in order to frighten away spirits. The thrust of the practices changed over time to become more
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Specially marked trays/tubs

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Looking down the road, Knox sees herself either as the Registrar of a small graduate school or an Executive Assistant to a top-level executive. Jones would like to complete her degree and pursue a degree in a Mandel Non Profit program. She says, “although not all, some people lack the vision of a positive outlook on things”. The attitudes of the administration still need to change.

Congratulations!

August 2004
Susan Eagan
Claudia Coulton
Gerald Mahoney
Mark Singer

September 2004
Claudia Coulton

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Claudia Coulton

Goodbye to...

Employees who have taken new roads of adventure:
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Jose Camerino
Susan Friemark
Robert Kirshner
Susan Knell
Heather Maltonic
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Quote of the Issue:

Company Speak. What they say and what they mean:

“JOIN OUR FAST-PACED TEAM” We have no time to train you “PROBLEM SOLVING SKILLS A MUST” You’re walking into a company in perpetual chaos “REQUIRES LEADERSHIP SKILLS” You’ll have the responsibilities of a manager, without the pay or respect

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